



Office of the
Pr.Chief Commissioner of Income Tax, AP & TS
10th Floor, I.T. Towers, AC Guards, Masab Tank,
Hyderabad – 500004. Tel. No.040- 23425236

F.No.CCAP/ITO (F)/Ben. Fund/2021-22.

Date: 05-07-2021

To
All the Drawing & Disbursing Officers in AP & TS

Sir/Madam,

Sub: Deduction of half yearly Benevolent Fund contributions – Intimations –
Regarding .

Ref: 1) This office Memorandum in F.No. CCAP/ITO(F)/B. Fund/2012-13,
dated 14-06-2012.

2). Minutes of the meeting of Benevolent fund committee held
on 25.03.2021 (Copy Enclosed for reference)

Please refer to the above.

2 As per this office memorandum referred above, it is to intimate that half yearly Benevolent fund contributions have to be made in the months of **January** and **July** every year.

3 In view of the above, you are requested to deduct the half yearly contributions from all the officers/staff in the month of **July, 2021** as per the table given below and directed to credit the same to A/c No. 10149783769, MICR : 500 002 032, IFSC : SBIN 000 2769 held in the name of **Income Tax Officer (HQ) (Finance) at SBI, Parishram Bhavan, Basheerbagh, Hyderabad** . An intimation in this regard may please be sent to this office with list of names of the officers/staff and also send an email, to itofinsec@gmail.com for reconciliation of the accounts.

5. The cadre wise contribution details as decided by the benevolent fund committee is mentioned below for necessary action.

Sl.No	Members of Association	Amt of Contribution (Half Yearly)
1	Group 'A'	Rs. 1000/-
2	Group 'B'	Rs. 800/-
3	Group 'C'	Rs. 600/-
4	Upgraded Group 'C'	Rs. 400/-

Yours faithfully,

(R. Satya Krishna Kumari)
ITO (OSD)(FIN)

O/o. Pr. CCIT, AP & TS Hyderabad.

Encl: As above

MINUTES OF THE MEETING OF INCOME TAX EMPLOYEES BENEVOLENT FUND COMMITTEE
HELD ON 25.03.2021 IN ROOM No 3A-3, 2nd FLOOR ANNEX BUILDING, AAYAKAR BHAVAN

The Benevolent Fund Committee meeting was held on 25.03.2021 under the Chairmanship of Smt D. Komali Krishna, President, IRS association in Room No 3A-3, 2nd Floor, Annex Building, Aayakar Bhavan, Hyderabad. The following officers/officials attended the meeting:

- | | |
|------------------------------------|---|
| (i) Smt D. Komali Krishna | -CIT(A)-10, Hyd – President, IRS Association |
| (ii) Shri B. Srinivasa Rao | -JCIT (OSD)(HQ)(Admn) – Member, Ex-officio |
| (iii) Smt. R. Satya Krishna Kumari | - ITO(OSD)(Fin.) – Member Secretary, Ex-officio |
| (iv) Shri D.V. Subramanyam | - ITO- President, ITGOA |
| (v) Shri K.V. Ramana Rao | - ITI – President, ITEF |

2.0 The Chairman welcomed all the members of the meeting.

3.0 It has been decided that the Comprehensive Rules which were finalized in the meeting dated 04.06.2012, 22.05.2019 and 12.11.2020 shall be in force. The spouse/legal heir of the deceased employee will be given a grant as soon as death occurs, at the following amounts basing on the availability of funds:

S.No.	Cadre	Amount of Grant
1.	All Gazetted Officers	1,00,000/-
2	Non- Gazetted Officials	1,50,000/-
3	In cases where the employee has not completed qualifying service for pensionary benefits	50,000/- extra

4.0 Keeping in view the fact that the Fund has a balance of Rs 16,94,119/- as on 25.03.2021 it has been decided by the committee unanimously to provide the grant as applicable to the spouse/legal heir of each of the deceased employees. The first 12 names have been selected out of the following list of 16 cases of employees reported keeping in view the date of death of the employees as the seniority and the availability of the funds. The grants for others will be considered in the next meeting:

S.No	Name & Designation of the deceased employee	Post Held	Office last worked	Date of Demise	Remarks
1	D Pandu Ranga Vithal	AO	Pr.CIT -2, Hyderabad	14.09.2018	Documents received
2	K. V .Narsing Rao	Sr. TA	Addl CIT, Range-6, Hyderabad	02.01.2019	Documents received
3	S Prameela	MTS	CIT (Judicial), Hyderabad	16.01.2019	Cheque issued on 29.12.2020 was returned back by the bank due to alteration in the cheque
4	Mohd. Anwar	MTS	ITO Ward-1 ,Warangal	02.12.2019	Documents received
5	Sedmaki Vinayak	AO Gr III	CIT(A)-10, Hyderabad	16.12.2019	Documents received
6	Yandrapu Harinaryana	OS	Addl CIT, Rajamundry	25.12.2019	Documents received
7	Kotni Sri Rama Chandra Murthy	ITO	ITO, Ward-2(1), Visakhapatnam	03.02.2020	Documents received
8	B. Chandraiah	MTS	MSTU, O/o Pr.CCIT, Hyderabad	27.03.2020	Documents received
9	D. Satyanarayana	MTS	Addl.CIT, CR-2, Hyderabad	15.08.2020	Documents received
10	V Tirupataiah	NS	Addl.CIT, Exemptions, Vijayawada	18.08.2020	Documents received
11	J. Rajalingam	NS	Addl.CIT, Range-3, Hyderabad	27.08.2020	Documents received
12	Sirasapalli Srinu	Sweeper	Pr.CIT Vijayawada	27.08.2020	Documents received
13	Mohd. Abdul Salam	AO Gr III	CIT(A)-4, Hyderabad	14.09.2020	Documents received
14	K Yedukondalu	NS	JCIT Range-1, Vijayawada	23.01.2021	Documents received
15	B Raja Gopal	ITI	CIT (AU)-1, Hyderabad	04.02.2021	Documents received
16	P. Indira	AO	Pr.CIT-6, Hyderabad	28.03.2019	Documents not received

5.0 The existing system of processing benevolent fund applications needs a death certificate issued by state government and a family member certificate. However, it is causing delay in disbursement of benevolent fund and not meeting the purpose for which it was created. In order to ease the disbursement of benevolent fund and also considering the sentimental conditions of family members of deceased employee, it is proposed to disburse the amount in the shortest possible time from the date of death of employee. In order to quickly process the disbursement it is proposed to get a certificate from the concerned head

of department of deceased employee confirming the death and an affidavit from all family members against the existing system of death certificate & family member certificate.

6.0 The meeting concluded with a vote of thanks to the chairman.


(D Komali Krishna)

Chairman

President, IRS Association



(B. Srinivasa Rao)

Member

JCIT (OSD)(HQ)(Admn)

O/o Pr.CCIT, AP & TS, Hyd.



(R. Satya Krishna Kumari)


Member Secretary

O/o Pr.CCIT, AP & TS, Hyd.



(D.V. Subramanyam)

Member President, ITGOA



(K.V. Ramana Rao)

Member

President, ITEF